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Hi Team!

I just wanted to take a minute today to let you all know what a fantastic job you are doing for this company. When I first started here in the Spring the company was having a lot of problems. Unprofessional behavior was rampant and sales were poor. Honestly I was a little worried about what I had gotten myself into!

Since then however you all have been absolutely fantastic about turning things around. Not only have you met my requests for changes and transitioned into the routines seamlessly but you all have gone over and above my best expectations. It is truly your hard work and dedication that have turned this company around. Now our company is doing very well. The job atmosphere has completely changed for the better and our sales are higher than ever. I think everyone is really excited about the new changes that we have all implemented around here. Anyway I just wanted to let you all know that I really appreciate your hard work and dedication and that we wouldn't be where we are today if it wasn't for all of you.

Thanks and keep up the great work!

Sincerely Yours,

Allison Smith